

Minutes of PLUG Committee Meeting

Held in the offices of Powys Training, Llandrindod Wells on 25th April 2012 at 7.00pm

Present

Ray Rand (Chair), Nick Talbott, John Moorhouse, James Cooke, James Keywood, Bob Hutchinson

Banking Arrangements

The Treasurer's proposals for banking were discussed and it was agreed that:

1. that the group open a Community Account (current account) with HSBC.
2. that the bank be instructed that there be three authorised signatories for making payments from the account: the Chair, the Secretary and the Treasurer.
3. that the bank be instructed that cheque payments from the account require two signatories.
4. that the bank be instructed to set up online banking service, with the Treasurer named as the primary user of the online account.
5. that the Treasurer be required to have written instruction (which can include email) from at least one other authorised signatory in order to make payments via the online account.

AOB

No other matters were raised.

The meeting closed at 7.15pm.